



## **CORE Rockwood - Behaviour Procedures 2024 onwards. Updated October 2024.**

Working together to create a culture of **Collaboration, Opportunity, Respect** and **Excellence**.

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The following procedures are underpinned by the principles of the CORE Education Trust Behaviour Policy.

The central principle of our approach is that: **we should treat each other as we would wish to be treated, within a culture of absolute respect.**

Rockwood Academy's approach is a blend of warmth, kindness and assertiveness. In setting out to achieve this, we have established a series of '**Behaviour Procedures**' to support students in self-regulation, as well as developing their understanding of our high expectations. In this, we are prioritising students' preparedness for the wider world.

The **BASE** principles and our CORE values which underpin school life, combine to provide all students with the Social and Emotional capacity to grow healthy as well as a set of principles to live by. **BASE** requires us all to build a sense of **belonging** for every individual, so students feel cared for, valued and safe. Rockwood Academy recognises that we need to provide opportunities for **autonomy** in the daily lives of our students. This helps students to make positive decisions as well as encouraging them to demonstrate **Social** and **Emotional** competencies which in turn will raise their Self Esteem.

The long-term objective for all our students is that they will connect with school and staff and choose to display socially acceptable behaviour in their everyday lives, whilst still feeling they can be themselves.

### **Student Code Of Conduct**

Rockwood Academy has created a Code of Conduct, based on the latest research and best practice. The Code is split into three distinctive areas, requiring our young people to be:

#### **Ready**

- We always wear correct and smart uniform at all times and always have the right equipment for learning
- We always attend school and all lessons on time and follow our lesson routines
- We make the most of all opportunities for learning and follow our routines

- We give 100% effort towards academic achievement by completing work and homework on time.

### **Respectful**

- We use good manners and are kind to everyone at all times
- We speak and act respectfully to all, representing our school positively
- We keep the school tidy and litter free, only eating/drinking in designated spaces
- We always follow all instructions 'first time, every time'
- We are STARS in all learning sessions
- We show respect for school property and others' property in the school community.
- We are always truthful and honest.

### **Safe**

- We always walk quietly, calmly and purposefully
- We are always in the right place doing the right thing
- We do not bring in any items that might cause ourselves or others harm
- We keep our hands and feet to ourselves, respecting others' space
- Our mobile phones/devices or headphones are not seen or heard on site
- We report any concerns to an adult to resolve them together.

### **Routines for Learning**

Routines are essential for high quality teaching and learning to take place. We use simple routines to engage students and the expectation is that they are performed consistently across the Academy. These routines are known as STARS:

#### **Stand or sit smartly**

Sit straight and upright.

#### **Track the speaker**

Show that you are listening, follow closely; look at the speaker.

#### **Actively Engage**

Be on task, 'actively' engaged and give every activity 100% effort.

#### **Respect**

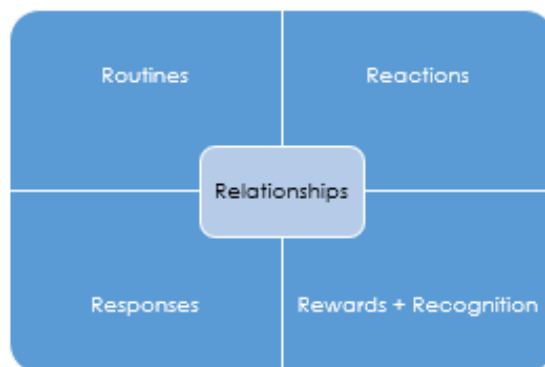
Never interrupt. Present your work with pride and celebrate the success of others.

#### **Speak clearly and confidently**

All responses must be conveyed in full sentences.

## Strategies to Maintain Good Behaviour

Rockwood Academy uses several key strategies to maintain respectful behaviour. Managing student behaviour is based on highly positive relationships. As required, Rockwood staff will spend time correcting and coaching students to make appropriate choices. The diagram below highlights this strategy.



The process of managing student conduct is as follows:

**Stage 1:** Verbal warning. This is followed with a reminder of the Rockwood '**Code of Conduct**'.

**Stage 2:** A C20 is issued. A C20 is a 'central correction' administered by any member staff, for a break of the Code of Conduct, after a verbal warning and reminder. This is scheduled after close of the standard Academy Day. Currently, staff escort students to the designated room from 3.10-3:30pm. Where appropriate or required Subject teachers who have issued the C20 correction collect students from the designated room and hold a coaching, reflection, and restorative conversation to support the student. A fresh start is agreed at the end of each correction.

**Stage 3:** A C60 is issued. A 60-minute 'central correction' with a YGC or subject teacher can be issued as a more serious sanction. Subject teachers who have issued the 60-minute correction can collect students from the designated room when required. A 60-minute 'central correction' is issued automatically to:

- Students whose conduct requires a response from additional staff (Respectful / Safe)
- Those late to Academy without valid reason (Ready). Rockwood Academy school day begins at 8:35am each day and is the same for all year groups. forgetting their planner (Ready).
- Playfighting/boisterous behaviour outside/inside a classroom (Safe)
- Considered a danger to others (Safe)

Members of staff who issue a C60 provide coaching, reflection and restorative conversations on the evening of the sanction or at a time convenient. All students will complete corrections on the same day.

#### **Stage 4: Core Coaching/ reflection/ Removal - (Appendix 1).**

Isolation is a term no longer used at the Academy. Students can be removed from lessons and placed in another lesson if their conduct means that they cannot remain in their current lesson because the teacher has exhausted all available strategies, including issuing a 20/60 minute 'Correction'. We use "on call" to support this process.

#### **Coaching and support**

On the occasions that students need further therapeutic intervention. This can be for a period of time and involve reflection and coaching by designated staff / external agencies.

#### **Stage 5: Some students may move to stage 5 and supported with the following:**

- Community Service
- Form Tutor support time involving report and our step report process. (see below)
- Pastoral support
- Senior support
- Off-site direction
- Fixed Term suspension

All students who are issued a C20, or C60 will complete the 'Central Correction' on the same day. The Academy will text parents to inform them of the 'Central Correction' out of courtesy by 2pm each day and, under DFE legislation (see above), parental consent is not required. The academy is legally entitled to use detention or in our terms 'central correction' as a means of correcting poor behaviour and establishing good order. We use Class Charts for this reason.

#### **Rockwood Reports and Staged process.**

Rockwood Academy will use personal student reports where appropriate. – Reports are directly linked to the monitoring of sanctions and provide clear targets for improvement. Reports are used to support student conduct and are reviewed weekly. There are five levels of report - Form Tutor, Year Group Co-ordinator, Head of Year, Assistant Headteacher, Deputy Headteacher and Headteacher. Students are given clear targets linked to our 'Code of Conduct', based on their behaviour data, to support them to improve. Stages are shared with parents. Our YGC / HOY team review stages periodically to ensure that students are receiving the appropriate support.

#### **Types of behaviour that may result in a 'Central Correction'**

##### **C20:**

- After a reminder warning for breaking the code of conduct a C20 will be issued. For example:

- Late to a lesson
- Not bringing in correct equipment for lessons
- Not completing tasks set by the teacher
- Not completing homework
- Lack of effort
- Not using good manners or being kind
- Not acting respectfully to all staff or students
- Not following instructions 'first time every time'
- Not wearing uniform correctly

#### **C60:**

- A C60 is issued when a student has not modified his/her behaviour after a C20 has been issued and the reminders set by the teacher.
- A C60 will be issued to any student who fails to attend a C20 without a valid reason for the absence. This will be at the discretion of the YGC.
- If a student has been removed from a lesson because they did not modify their behaviour.
- Failed to attend a C20 sanction without a valid reason. This will be at the discretion of the YGC.
- Students that are late to academy without a valid reason (Ready)
- Playfighting/boisterous behaviour outside/inside a classroom (Safe)
- Causing a potential health and safety concern in the class or outside the classroom
- Persistent defiance or refusal to accept responsibility for conduct.

#### **C100**

- At Rockwood Academy we use C100 – Senior correction for any student who has missed corrections or has committed a serious breach of the academy code of conduct.



### **Rewards:**

We believe it is important to encourage good conduct throughout the Academy by celebrating and rewarding good behaviour.

Due to our high expectations, we will never reward students for doing the expected. Our rewards recognise the 'over and beyond' qualities that exude our values.

At Rockwood Academy we value and appreciate the intrinsic reward of praise. We want all students to understand the benefit of education; to want to better themselves through their learning and to strive for and achieve their very best. Praise and positivity play a crucial part in this, and we would expect all of our teachers to create a positive classroom culture by:

- Personal acknowledgement
- Moments of sincere, private verbal praise
- More reflective comments, written and verbal
- Catching children doing the right thing
- Subtle, discreet praise CORE points can be awarded for:

### **Collaboration:**

- Working together successfully with others to produce a high- quality outcome.
- Selflessly helping another member of Rockwood Academy community.
- Trying hard in your work

### **Opportunity:**

- Outstanding effort to make the most of every minute of learning.
- Representing the academy superbly on a trip or visit

### **Respect:**

- Pride in work – high quality presentation
- Demonstrating high-quality respect or care for others
- An act of kindness above normal expectations

### **Excellence:**

- Superb classwork or homework
- Outstanding progress / performance to represent the academy.
- 100% attendance

### **Class Charts:**

Staff members will record CORE Rockwood Merits on our Management Information System (Class Charts) and students can purchase items to benefit their education with our points system. Items that can be purchased are decided by the student leadership team and will form part of our CORE Rockwood student shop. Other rewards and praise also include:

- Rockwood Star Awards for subject excellence
- Rockwood Star awards for Attendance and Punctuality
- CORE Awards for demonstration of the value awarded by our Senior Leadership Team
- Headteacher Award
- Termly Rewards Assemblies
- Rewards Trips