



25th February 2025

Dear Parent/Carer

We are excited to inform you that your son/daughter will be taking part in a mock interview session, aimed at helping them prepare for future job interviews, college applications, and university admissions. **This event will take place on 4th, 6th, and 11th March 2025.**

The purpose of the mock interviews is to help students feel more comfortable with the interview process, so they can approach future interviews with greater confidence and be better prepared.

Each student will have a 20-minute slot, which includes a 10-minute interview, followed by time for them to ask questions and receive feedback. These interviews will be conducted one-on-one with college and business representatives.

We understand that interviews can be stressful, and this session will provide an opportunity for your child to practice in a supportive environment. The feedback given will highlight areas for improvement and help students refine their communication and presentation skills. These skills, including problem-solving and professionalism, are valuable not only for interviews but in many aspects of life.

It's important to remember that these mock interviews are not an assessment of your child's abilities, and no one else will know how they performed, although we would encourage you to discuss the process and outcomes with them. **The goal is simply to provide feedback that will help them improve and build confidence.** Students will be given time on Friday P1 to plan and prepare for the interview, consider possible questions and practicing their responses.

Your child must attend the mock interview in full uniform to maintain a professional appearance. Please take some time to discuss the importance of this opportunity with your child and encourage them to make the most of it.

Thank you in advance for your support, and we look forward to seeing your child succeed!

Yours sincerely

Ms Wu
Head of Year