



25th October 2024

Dear Parents and Carers

We have reached the end of a long half-term and I would like to thank you for your support of our school.

Key Dates Reminders

Friday 25th October 3.10pm: School closes for half-term

Monday 4th November 8.35am: School starts the new half-term

Monday 11th November: School is closed for a CORE Education Trust Staff Development Day

Lockdown Drill – Pupil Safety is our priority

On Tuesday this week all pupils and staff took part in a Lockdown Drill. This was a practice for all in the event of a risk to the school (such as an intruder or a local incident) where all staff and pupils lock their classroom doors and move out of sight of windows. The Drill was observed by all impeccably and is standard practice in all schools.

Visiting School and Communication

Can I please ask all parents/carers to refrain from attending the school site without an appointment. Sometimes Reception staff are faced with a parent/carer arriving without an appointment and expecting to see specific staff. This places undue pressure on staff who are not always available – for instance, they may be teaching or in another meeting with someone who had an appointment! Please do seek to arrange an appointment first.

Email communication is welcome. However, please bear in mind that staff are now working to a protocol where they do not respond to emails outside of school hours (for instance, late at night or the weekend). It is only fair that my staff have the opportunity to switch-off and have a family life. We ask staff not to send emails to each other outside of school hours also for this reason.

Have a restful half-term.

Thank you for your continued support.

Yours sincerely

Mr R Reeve
Headteacher